



STUDENT CODE OF BEHAVIOUR

- x Learning
- x Excellence
- x Accountability
- x Respect
- x Nurturing

In our college all students have a range of rights and responsibilities:

- 1) Everyone has the responsibility to respect self and others
 - x All members of the college community are valued and treated with respect and dignity
 - x Students should listen with understanding and empathy and manage their impulsivity when dealing with other people
 - x Polite and respectful behaviour and language are expected at all times. Rudeness and defiance are not tolerated
 - x Obscene, racist or sexist language or any other form of discriminatory behaviour are not acceptable
 - x Everyone has the right to work in a secure environment without intimidation, any form of bullying or harassment
 - x Any type of intimidation, bullying or harassment are unacceptable
 - x The possession of dangerous implements such as replica weapons, homemade devices and tools, at school prohibited
 - x Cigarettes, cigarette lighters, matches, tobacco, drugs, alcohol, Vape, e cigarettes and other banned and

- Students not in correct uniform must obtain a uniform pass from their Year Level Coordinator
- Students cannot leave the college grounds without a signed note from home or with parent/teacher permission
- Parents/carers need to inform the college if their child will be absent for one or more days or if they arrive late to school
- Students are not permitted to participate in college activities or excursions unless the necessary documentation and permission forms have been signed and returned to the college a minimum of three days before the activity or excursion
- Any property found should be handed into the general office
- Valuable items or large amounts of money should not be brought to school. If necessary the item should be handed to General Office for safekeeping.
- Mobile phones should not be used at school (refer to the MWSC Mobile Phone Policy)
- Plagiarised material will not be accepted for assessment. There are a number of consequences for breaches. In the first instance it will be dealt with by the classroom teacher. In the case of VCE/VET studies the matter will be referred to the Academic Sub-committee with VCAA and the Mount Waverley Secondary College VCE Handbook

Mount Waverley Secondary College is a place where:

- students feel safe and well cared for
- students are encouraged to reach their potential
- students have the opportunity to engage in a range of curricular and extra-curricular opportunities
- everyone is expected to observe and follow the College Values

Supportive Environment

In developing this document, the importance of a Supportive School, Supportive Teachers and Supportive Classrooms has been a focus.

Supportive Teachers

- x identifies the behaviour, the effect the behaviour is having and assesses and

- x The college supports the anti-bullying and harassment policies
- x There is a commitment by staff to give time, attention and appropriate support to troubled student
- x There are positive staff-staff interactions modelled for students
- x Pro-social behaviours are directly taught across the whole college
- x A positive referral process for students needing or seeking support

Supportive Classrooms

- x Mutual respect is demonstrated by students and the teacher
- x There is a focus on positive thinking and the teacher models optimism
- x The prevailing ethos in the classroom is one of cooperation
- x Negotiation is used for decision making where possible
- x Students feel safe from put-downs, bullying and exclusion
- x There is acceptance and all students feel they belong
- x Classroom discipline is characterised by respect for all
- x Students experience repeated success
- x Tasks and learning experiences are tailored to student

Each person has the right to learn; and to develop interests, abilities and ambitions in a se

		x To use Professional Development effectively	x To keep up to date with college activities and news through the college newsletter, Compas and web site
Each person has the right to feel and be safe	<ul style="list-style-type: none"> x To act in a safe and sensible manner with consideration for others x To follow safety rules x To immediately report unsafe actions or situations x To behave in a sensible and safe manner on the way to and from school x To use their own medication in accordance with an agreed medical plan in conjunction with the nurse 	<ul style="list-style-type: none"> x To give clear instructions about appropriate safety procedures x To be aware of and observe OH&S Guidelines x To act in a safe manner and with consideration for others x To immediately respond to and/or report unsafe actions or situations x To monitor medication as arranged with parents/carer and school nurse 	<ul style="list-style-type: none"> • To support the college policies and practices • To report any known unsafe actions or situations immediately they are aware of them • To notify the college of any health problems • To provide for the general well-being of their children • To notify the Year Level Coordinator and CE of specific conditions and requirements for illness and arrange monitoring
EVERYONE'S RIGHTS	STUDENTS HAVE A RESPONSIBILITY	THE PRINCIPAL AND STAFF HAVE A RESPONSIBILITY	PARENTS/CARERS HAVE RESPONSIBILITY
Each person has the right to equal opportunity	<ul style="list-style-type: none"> x To treat others with respect and equality regardless of sex, sexual orientation, race, marital status, the status or condition, religious beliefs, political beliefs, or physical or 	<ul style="list-style-type: none"> x To treat others with respect and equality regardless of sex, sexual orientation, race, marital status, the status or condition of being a parent, the status or condition of being childless, religious 	<ul style="list-style-type: none"> x To treat others with respect and equality regardless of sex, sexual orientation, race, marital status, the status or condition of being a parent, the status or condition of being childless, religious

	mental disability or impairment	beliefs, political beliefs, or physical or mental disability or impairment	beliefs, political beliefs, or physical or mental disability or impairment
Each person has the right to have all personal or community property cared for	<ul style="list-style-type: none"> x To care for all personal and community property x To have all personal property clearly named. x To use property appropriately x To store valuable items safely x To hand in lost property x To report interference with property belonging to others x To check lost property for missing items 	<ul style="list-style-type: none"> x To promote responsible attitudes and behaviour towards property x To care for all personal and community property x To have appropriate labels on school and personal property x To ensure rooms are secure, by locking doors/windows x To ensure rooms are left clean and tidy x To attend yard duty as scheduled 	<ul style="list-style-type: none"> x To support college policies and practices x To ensure that all student property is clearly named and that students do not bring inappropriate property to school x To promote responsible attitudes and behaviour towards personal and community property
Each person has the right to participate in the life of the college including relevant decision-making processes	<ul style="list-style-type: none"> x To participate in college decision-making processes x To participate in various extra-curricular activities both in and out of school hours x To adhere to all relevant college policies x To let their parents/carers know 	<ul style="list-style-type: none"> x To participate in college decision-making processes and foster student, parent and community participation x To participate in and implement extra-curricular activities x To monitor and enforce all college policies x To contribute to information flows between the college, the parents and the community x To contribute to the college newsletter and other documents for parents and the community 	<ul style="list-style-type: none"> x To ensure their children observe all relevant policies and processes within the college x To be informed about and participate in the college decision-making processes x To support and when relevant participate in the college's extra-curricular programs x To maintain close contact with the college
EVERYONE'S RIGHTS	STUDENTS HAVE A RESPONSIBILITY	THE PRINCIPAL AND STAFF HAVE A RESPONSIBILITY	PARENTS/CARERS HAVE A RESPONSIBILITY
Each person has the right to achieve his or her best	<ul style="list-style-type: none"> x To strive to achieve their best by working consistently and with effort to their full potential 	<ul style="list-style-type: none"> x To strive to achieve their best by working consistently and with effort x To provide educational programs and services which cater for individual needs 	<ul style="list-style-type: none"> x To provide encouragement for their children to achieve their best x To foster positive attitudes towards education and achievement

CONSEQUENCES FOR BREAKING SCHOOL RULES AND POLICIES:

Student engagement, regular attendance and positive behaviours will be supported through relationship based whole-college and classroom practices.

When a breach of this code occurs, and within the framework described below, a graded sequence of sanctions apply. As far as is practical and when deemed necessary, parents/carers will be contacted when there has been a breach of the code. The Student Code of Behaviour is available on the college website. In some cases of severe misconduct, levels may be skipped. Individuals and individual circumstances will be taken into account when sanctions are applied.

Your cooperation as a member of college community is assumed. All school rules and consequences apply while students are at the school, engaged in school activities, representing the college and on the way to and from school.

First level behaviour this level will involve the classroom teacher, and/or the Home Group teacher and student and could involve one or more of the following:

- Discussion between student and teacher

- Moving student within the class

- Withdrawal of classroom privileges

- Reiteration of the Student Code of Behaviour and positive reinforcement of expected behaviour standards

- Detention- maximum 10 minutes at recess maximum 25 minutes at lunchtime

- Afterschool Detention maximum 45 minutes after school (notification to parents/carers giving 24 hours notice of detention)

Second level/more serious incidents/subsequent this will involve the Year Level Coordinator and/or,

Sub School Leader and could involve one or more of the following:

- Counselling, reinforcement of expected behaviour and standards

- Community service duties

- Detention

- Exclusion from class

- Removal of privileges

CAMPS AND EXCURSIONS

Students who have breached the Student Code of ~~Discipline~~ may be excluded from excursions and camps. This will particularly apply to students who incur any form of suspension. Students attending ~~school~~ c